



## VACANCY | Regional Coach – Wellington

[Alpha New Zealand](#) is a Christian charity that primarily promotes the use of the Alpha course, a 10-week introduction to the Christian faith. It started in the UK at [Holy Trinity Brompton](#). Alpha is an easy way for Christians to invite their friends to a non-threatening discussion of life, faith and meaning. The Alpha Ministry has expanded over the years to include courses on marriage, parenting and prayer. We aim to serve the church in its mission to see the world transformed through the power of Jesus.

### Job Purpose

The role of each Alpha coach is to equip and serve churches, course leaders and volunteers through coaching and training, enabling them to run the Alpha Course and associated Alpha resources effectively. Coaches train online, in person to individuals, and in large groups. They assess and respond to the needs of each church, supporting Alpha's mission.

### Role & Responsibilities

- Ensure all decision and activities fulfil Alpha's mission and vision
- Manage and develop relationships with church leaders and related ministries
- Provide full training sessions on Alpha's resources
- Tailor training to each Church and its community without deviating from the core recipe
- Run coaching sessions on leadership development, volunteer pipeline guidance, online technical support and Alpha's products
- Provide feedback from all interactions in Salesforce and ensure church's details are updated
- Provide feedback to improve the way we serve churches
- Attend team meetings, retreats and training sessions
- Attend allocated Alpha International and Alpha Asia Pacific meetings and provide feedback
- Meet weekly and monthly targets for coaching and training sessions

### Preferred Skills

- Experience of and passion for Alpha
- Ability to engage and build relationships at all levels and strong interpersonal skills
- Experience and understanding of non-profit organisations
- Exceptional knowledge of all Alpha resources; training will be provided
- Exceptional time management and organisational skills
- Flexible and adaptable with a positive attitude
- Experience and understanding of non-profit organisations
- Good speaking, writing, listening and relational abilities
- Good presentation skills online and in person
- Experience using Teams, Dropbox, Excel, and PowerPoint
- CRM experience advantageous; training will be provided

### Qualifications and Education Requirements

- Mature Christian with active church involvement
- College, university or informal education
- Minimum 4 years' experience in operations and team management

### Job Requirements

- Reports to the Engagement & Team Manager
- The office is in Auckland, so staff in other regions work remotely



- Contracted hours are 30 per week, Monday to Thursday, 9am – 4:30pm
- Occasional evening and weekend work
- National and regional travel
- Three-year agreement, which may or may not be renewed 2 months prior to initial employment anniversary date

**Benefits**

- Wage
- Contribution towards mobile expense
- 4% employer contribution to KiwiSaver
- 20 days' annual leave

**Tools Provided:**

- Travel expenses
- Laptop

**Apply to** Matt Gould, [matt@alpha.org.nz](mailto:matt@alpha.org.nz).